



# CityFolk

## VOLUNTEER CHECK-IN

The Volunteer Check-In, located in the Horticulture Building at Lansdowne Park, is the pre-shift check-in area for all volunteers. Volunteers must check-in before the start of each shift receiving a food voucher, volunteer t-shirt, and accreditation to gain access to the festival.

<p><b>Duties:</b></p> <ul style="list-style-type: none"><li>● Greet volunteers</li><li>● Use InitLive to check in volunteers for their shifts</li><li>● Distribute t-shirts to volunteers on their first shift</li><li>● Issue food vouchers &amp; daily festival accreditation</li></ul>	<p><b>Requirements:</b></p> <ul style="list-style-type: none"><li>● Must be <b>18 years of age or over</b></li><li>● <a href="#">Accessibility Standards Customer Service Training</a></li><li>● This position requires individuals to be energetic &amp; enthusiastic</li><li>● Must work efficiently with little or no direct supervision</li><li>● Must list computer knowledge and/or experience on application</li><li>● Must attend any required computer InitLive trainings</li><li>● Willing to sit for extended periods</li><li>● Willing to stand for long periods of time</li><li>● Some lifting may be required</li></ul>
<p><b>Skills:</b></p> <ul style="list-style-type: none"><li>● Comfortable &amp; proficient with i-Pads</li><li>● Exceptional attention to detail</li><li>● Effective communication skills</li><li>● Excellent interpersonal skills</li><li>● Adept at learning new tasks quickly</li></ul>	<p><b>Assets:</b></p> <ul style="list-style-type: none"><li>● Bilingualism</li></ul>

**Special details:**

- Only those who clearly list computer knowledge & experience in application will be considered for this volunteer position